



Inter Club Council Minutes (DRAFT)
January 31, 2018
1:30 pm, Student Council Chambers

<http://www.deanza.edu/clubs>

<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

1. Call to Order

ICC Chairperson, Shu Ming, called the meeting to order at 1:34pm

2. Approval of the Minutes January 24 , 2018

Auto Tech moved and seconded by Shotokan Karate to approve Minutes of January 24, 2018.

There were no objections to approve the Minutes of January 17, 2018. The motion to approve the Minutes of January 17, 2018 was passed by consensus.

3. Approval of Today's Agenda- January 31, 2018

NAMI-DA moved and seconded by Physics Club to approve Today's Agenda. There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

4. Clubs on Trial (1)

Habasha Student Association – must have attended the New Club Orientation Meeting by Tuesday, Feb. 6, 2018.

5. Club(s) on Probation: (4)

Missed Welcome Week: (4)

Academic Quiz Bowl, Developers Guild, InterVarsity Christian Fellowship must attend the ICC Meetings on Jan. 31 to get off of probation.

The Helping Hands must attend the ICC Meetings on Jan. 31, Feb. 7 to get off Probation.

6. Inactive Club(s): (2)

eSports (notified La Donna by email 01/30/18)

Circle K (notified La Donna by email 01/31/18)

7. Number of Active Clubs: (60)

8. Calendars

8.1 ICC/Club Calendar of Events as of 1/30/18

Information is from the Event Planning Request Form
(**New Information in Bold/** * Money collected)

Feb 1. Club Day, 11:00 am – 1:00 pm @ Main Quad

Feb 1. Open House hosted by PUSO, 3 pm – 7 pm @ Conference Room B

8.2 DASB Calendar of Events as of 1/30/18

Information is from the Event Planning Request Form
(**New Information in Bold/** * Money collected)

Feb 14. Valentine's Day Event, 10:30 am – 2:00 pm @ Main Quad

Feb 28. Diversity Day, 10 am – 2:30 pm @ Main Quad

9. ICC/Club Account Balance Status as of 1/30/18 (New Information in Bold)

| | | |
|------------------------------------|--------------------|-------------------|
| ICC Events Award Account | (#41-54600) | \$6,900.00 |
| ICC Allocation-New Club Account | (#41-54720) | \$1,100.00 |
| Club/ICC Allocation Account | (#41-54730) | \$6,134.00 |
| ICC Fundraising Holding | (44-4285) | \$88.00 |
| ICC Capital | (#44-4290) | \$5,530.45 |
| ICC Inactive Hold | (#44-4300) | \$10,980.08 |
| ICC Scholarship Account | (#44-4310) | \$18,232.60 |
| ICC | (#44-4320) | \$3,068.19 |

10. ICC will transfer account balances from these clubs back to Club/ICC Allocation Account #41-54730:

| | | |
|-----------|------------------|----------|
| Red Cross | (#41-54015-4010) | \$12.07 |
| Red Cross | (#41-54015-4013) | \$43.18 |
| M.E.Ch.A | (#41-54350-4010) | \$254.00 |
| M.E.Ch.A | (#41-54350-4013) | \$42.50 |

11. Business

11.1 Club Budget Request

Shotokan Karate moved and seconded by Marketing to approve Injoy Cultural Club's request of \$150.00 from Club/ICC Allocation Account #41-54730 to Injoy Cultural Club (#41-54690-4013) Club Banner (\$150). There were no objections to end discussion. There were no objections to approve budget. The motion to approve Injoy Cultural Club's request of \$150.00 was passed by consensus.

DECA moved and seconded by Injoy to approve DECA's request of \$150.00 from Club/ICC Allocation Account #41-54730 to DECA (#41-54169-4060) Printing (\$150). There were no objections to end discussion. There were no objections to approve budget. The motion to approve DECA's request of \$150.00 was passed by consensus.

11.2 Club Day Winter Feb. 1, 2018

Roxanne reviewed the Club Day Guidelines, and reiterated the points that were mentioned during the last week's meeting.

Club Day is mandatory for clubs to attend.

Spring 2018:

Date

Thursday, Feb. 2018

Time:

11:00 am - 1:00 pm

**** Please remember to check in by 11 am at ICC Tent in front of Fountain**

and

check out starting at 1:10 pm with one of the ICC Officers in Blue ICC T-shirt or ICC Secretary who will be wearing an Aqua Blue t-shirt

Location:

Main Quad

9:00am – 10:30am

Blow up (5) Balloons (clubs need to have at least 2 club members)

| | |
|--------------------------|--|
| 9:00am – 11:00am | Set Up Club Tables (1 Table/2 Chairs) |
| 10:30am – 11:15am | Check in at ICC Tent |
| 1:00pm | Club Group Photo on Library Steps |
| 1:10pm – 1:30pm | Clean up (Put away tables and chairs, remove trash from your area) Check out (find an ICC Officer in Blue ICC T-shirt to check your club area) |

Clubs must CHECK OUT before leaving; failure to do so will result in a \$25 fine.

\$100: Award for Clubs

- Best Decorated Club Table (3 awards)
- Best Spirited (3 awards)
- Best Group Performance (song/dance/skit/poem etc.) (4 awards)
 - 2- for Performing Club's Purpose
 - 2- for Non-Performing Club's Purpose

SIGN UP FOR A PERFORMANCE TIME AT THE ICC MEETING OR BLUE BULLETIN BOARD BEHIND BLUE PHOTO SCREEN– Ask for Sign Up Sheet. PERFORMANCES CAN BE A DANCE, SINGING, CHANTING, POETRY READING, SPORTS EXHIBIT, DEMONSTRATION, SKIT, OR GAME ACTIVITY THAT IS PERFORMED BY CLUB MEMBERS OR INVOLVES AUDIENCE.

Please present your music in a USB flash drive to the DJ for your performance.

FINES OF \$25 IF CLUB LEAVES TABLE/CHAIR OR FAILS TO PERFORM. A DOUBLE FINE OF \$50 WILL BE GIVEN TO CLUBS WHO COMMIT BOTH OFFENSES.

***Reminder!! Print Club Handouts before Club Day
Have Club Room File Drawer Key ☺***

Please Check-in 5 minutes before your performance at the ICC Tent

Tables and chairs are provided. Each club is limited to one (1) table and two (2) chairs.

CHOICE OF LOCATION IS ON A FIRST COME BASIS.

Each club will need to provide:

- Volunteers to set up and return one (1 table and 2 chairs available at the Flag Pole or Fountain Area)
 - Club sign and decorations.
 - Food items need to be wrapped. Don't bring candy that will melt on a warm day.
 - Club Banner, Sign or Poster with the Club Name
- Please assist other clubs who may ask for help with their table/chair.

Reminder - No homemade food or loud music. If a club cannot participate in Club Day, a written note must be submitted at least twenty-four (24) hours prior to the event. Please check in at the ICC Info Table when you set up and when you leave. Clean up your immediate area. Club(s) will be charged a \$25 fine if the area is not cleaned up or if you leave your table or chairs.

CLUB(S) ON TRIAL

- Will have to share their table with another prospective club. Set up in front of the Administration Building near the Flag Pole. Check in at the ICC tent first before setting up.

12. Club Constitutions

La Donna stated that all current club constitutions are on the De Anza College web site www.deanza.edu/clubs. She asked the clubs to be sure that the club officers listed in their club constitutions match their club financial roster form. Any changes to the club constitution will need to be approved at a club meeting by a 2/3 majority vote and then reviewed at the ICC Agenda Meeting with a copy of the club meeting minutes with the approved changes to the club constitution. Then a copy of the updated club constitution will need to be sent in a Word Document to her. The updated club constitution will be then updated to the ICC web site.

13. Club Financial Rosters

, La Donna went on to establish that the clubs had to make it a point to see to it that their financial rosters were completely filled out on the lines of 'effective date', and print clearly the 'officer title', 'contact info. This form needs to be turned in to either the ICC Secretary of to her in person.

14.Reports

ICC Chairperson: Shu Ming Liu

Welcome to the Winter Quarter of 2018!! We'll have an election coming up sometime this quarter for our ICC officer positions, so get the word out! If you or someone you know is interested in running, don't hesitate to contact us!

ICC Chair of Finance: Kerry Harris

If any clubs have any questions regarding budget requests or club accounts please see me after the meeting.

ICC Chair of Programs: Roxane Leung

Clubs who wish to promote their event can always email us and we can post it on our facebook page.

ICC Chair of Marketing: Mevani Gotama

1. Hi Guys! Welcome to 2018 Winter Quarter! I hope that you guys are having great classes this quarter and see you in the upcoming Club Day!
2. If you have other photos to be shared with us that's okay too! Send all photos to ICCMARKETING1718@GMAIL.COM
3. Follow our facebook to see any updates from our events @DEANZAICC

ICC Advisor: La Donna Yumori-Kaku

1. Club Forms: Available on ICC Website www.deanza.edu/clubs.

2. Club Meeting Rooms: Please take trash outside. Any items left in room go to the Campus Police Office where lost items are accepted with the exception water bottles. Please sit on the chairs and NOT on the tables. Thanks!

3. Club Activities: Please plan in advance at least 10 working days for a club event. There are different offices that reserve the facility, tables, and chairs. Also you want to advertise the event to be successful! Please do not advertise an event that hasn't been scheduled officially by using an Event Planning Request Form or an Off Campus Form.

15. Announcements

DASB Liaison, Ahmad, announced that the DASB Senate Election applications would be accepted at a date later than initially announced; Feb 7th being the extended deadline.

16. Roll Call

| | Present | Absent | Probation Present | Probation Absent |
|--|---------|--------|-------------------|------------------|
| 4 Elements Hip Hop Club | X | | | |
| Academic Quiz Bowl | | | X | |
| Anime Club | X | | | |
| Auto Tech Club | X | | | |
| Badminton Club | X | | | |
| Cheer and Dance Team | X | | | |
| Chemistry Club | | X | | |
| Child Educators & Advocate Association | X | | | |
| Chinese Students & Scholars Association | X | | | |
| Clean Energy Club | X | | | |
| Competitive Programming Club | X | | | |
| Cyber Security A.K.A CyberSec | | X | | |
| Data Science Club | X | | | |
| DECA | X | | | |
| Developers' Guild | X | | | |
| Environmental Club | X | | | |
| Explorer's Nest | X | | | |
| Fellowship of Overseas Students (FOS) | X | | | |
| Filmmakers Union (DAFU) | X | | | |
| Go and Chess Club | X | | | |
| G.R.A.N.D (Generosity, Respect, And, | X | | | |
| Green Union Conservation Club | X | | | |
| Hello World! Code Squad | X | | | |
| Hong Kong Student Association | X | | | |
| IDEA | | X | | |
| Injoy Cultural Club | X | | | |
| International Student Volunteers (ISV) | | X | | |
| InterVarsity Christian Fellowship at De Anza | | | X | |
| Inventors and Designers | | X | | |
| Iranian Student Association | X | | | |
| Japanese and American Association (JAA) | X | | | |
| K-Pop Dance Club | X | | | |
| Koala Tree | X | | | |
| Korean Student Association (KSA) | X | | | |
| M.E.Ch.A | X | | | |
| Marketing Club | X | | | |
| Math Club | X | | | |
| Medical Outreach Association | X | | | |
| Muslim Students Association (MSA) | X | | | |
| NAMI-DA on Campus Club | X | | | |
| Outdoor Club of De Anza College | X | | | |
| Permas Indonesian Students Organization | X | | | |
| Physics Club | | X | | |
| Political Revolution (DAPR) | X | | | |
| Pop Music Club | | X | | |
| Psychology Club | X | | | |
| PUSO (Pilipino Unity Student Organization) | | X | | |
| Red Cross (DARC) | X | | | |
| SaltWorks Christian Fellowship | | X | | |
| Second Journey | | X | | |
| Shotokan Karate Club | X | | | |
| Statistics Club (DASC) | X | | | |
| Student Nurse Organization | X | | | |
| Taiwanese Association of De Anza | X | | | |
| The De Anza Network (The Network) | X | | | |
| The Engineering Technology Club | X | | | |

| | Present | Absent | Probation Present | Probation Absent |
|--------------------------------------|-----------|-----------|-------------------|------------------|
| The Helping Hands | | | X | |
| The Pacific Bridge | X | | | |
| UNICEF De Anza | X | | | |
| Vietnamese Student Association (VSA) | X | | | |
| TOTAL | 47 | 10 | 3 | 0 |
| Club(s) on Trial | | | | |
| Habesha Student Association | | X | | |
| TOTAL | 0 | 1 | 0 | 0 |

17. Adjournment

Respectfully submitted by:

Arjun Shyam
ICC Secretary