

Request For Information (RFI)

	Question / Inquiry	Program Response
1.	<p>Please provide a thorough description of your program. Please describe the new services or features of your program that were implemented after you last submitted a DASG RFI. Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services?</p>	<p>The De Anza College Guardian Scholars Program serves current, former and emancipated foster youth by providing a network of academic and personal support services that promote success in earning a certificate, Associate's Degree, and/or transfer to a 4-year university.</p> <p>Some of the services include working with a PIVOTAL foster youth mentor/coach, priority registration, book funds, meal vouchers, gas cards, and referrals to community-based resources as needed and available.</p> <p>Since the last time we submitted a DASG RFI, we have hired a designated Guardian Scholars Program Coordinator/Counselor. This position has allowed us to be able to provide a greater breadth of services to this student population.</p> <p>There is no other area on campus that directly serves only current and former foster youth. While we work closely with the EOPS program to identify students that are served by EOPS. The students that do not qualify for EOPS get services through the Guardian Scholars Program.</p>
2.	<p>How will your program expand students' perspectives and positively impact their lives and the community? (250 words max)</p>	<p>Research indicates that only about 50% of Foster Youth complete high school and less than 5% complete college. A recent De Anza College survey conducted in Spring 2022 (Newell, 2022) indicated that these students are also more likely to be homeless, experience food insecurity and mental health concerns. Programs serving Foster Youth that cannot provide comprehensive support will not meet the complex needs that this population enters college with, which will result in attrition and lack of academic success. The services we provide will ensure that there are additional resources to serve this particular student population by providing services tailored for their needs.</p>

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3.	<p>Go through the most recent DASG Budget Guiding Principles and explain how your program fits each of them or as many as possible. Please do not merely copy and paste the DASG Guiding Principles. The DASG Budget Guiding Principles are available at www.deanza.edu/dasg/budget</p>	<p>Our program fits with the DASB budget goals because:</p> <ul style="list-style-type: none"> • the funding will assist a program that will help promote diversity, equity and inclusion in working with a, not only historically marginalized population, but a population that still continues to lack vital resources. Resources that are needed to retain students and help them to succeed and enhance the quality of their education at De Anza. • we engage foster youth students with these resources to help them achieve their academic and personal goals. • students learn how to prepare to go out into their own community with a sense of purpose and pride with what they have accomplished and learned during their time at De Anza. • students have the opportunity to build a network that results in another level of support among all students. • the funding will greatly assist the students during the 2023-2024 fiscal year, as they continue to navigate the repercussions of the pandemic, inflation and various challenges that have been presented in recent months and continue to be concerns in the future. • all Guardian Scholars students are DASG members.
4.	<p>Explain how your program advertises and promotes itself to all students. Has your program made extra effort to market and reach underserved students? If so, describe how. If not, describe what challenges your program faces in trying to do so. Provide a clear plan for the current academic year as well as any marketing material you will or have used.</p>	<p>The program only serves a targeted population and marketing is necessary for this program. We generate a list of students that have indicated in the school application that they are or have been in the foster care system. We do outreach by contacting each student individually to let them know about the program. We also actively engage our community partners in recruiting foster youth not currently enrolled in De Anza. Marketing materials are necessary for on and off campus recruitment.</p>
5.	<p>Explain how your program promotes equity within the program and on campus. For example: equity training for all staff and student leaders, hiring from underrepresented communities, etc.</p>	<p>We serve one of the most diverse populations, all from low-income backgrounds. By providing these resources to students we are helping students achieve their educational goals by closing the achievement gap.</p>

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6.	How has your program adapted to providing its services online? Alternatively, please provide a clear plan for how your program would provide online services if needed in the future.	In lieu of providing students with meal vouchers, we offered Walmart Electronic Gift Cards for students to purchase groceries. The students are required to provide receipts to confirm that the allocated amount went towards approved items. We also continued to work directly with the Campus Book Store to provide book funds to students. Funds are tracked on the student's account and could be used on online orders. Should we still need to provide online services in the future, we will continue with this model. Although we provide these services, they are not truly adequate to fully meet the students' needs. This is the reason we are applying for these funds from DASG.
7.	Please indicate which object codes are critical for DASG to fund this year. Please do NOT list down all of the object codes.	The most critical object code for our Foster Youth Support Services is Supplies (4010). Our students are in great need of support to offset their food and basic needs insecurities.

Data Sheets/Attachments

Please attach supporting documents of the following questions and list the document names accordingly. Covering all the bullet points will be beneficial for our review process. IF attachment is not required or missing, please give your thorough answers below.

	Question / Inquiry	Document Name / Additional Response
1.	<p>ENROLLMENT</p> <ul style="list-style-type: none"> • Number of total AND new active students over the past 3 years • Number of enrollments retained (stayed for more than a quarter) • Number of students enrolled in online services • Does your program serve a certain demographic or the whole De Anza population? • Racial demographics (if possible) 	<p>There are a total of 9 new active students and 6 continuing students.</p> <p>Please see the attached documents for additional requested information.</p> <p>Document Names:</p> <ol style="list-style-type: none"> 1. Foster Youth Data 2020-2021 2. Foster Youth Data 2021-2022
2.	<p>STUDENT FEEDBACK</p> <ul style="list-style-type: none"> • Attach student feedback forms, surveys, etc. • How has your program responded to suggestions made by students in the previous year? 	<p>The Guardian Scholars Program is in the process of rebuilding the program. With our return to campus and the addition of a program coordinator/counselor, we are developing new and updated surveys.</p> <p>The following are quotes previously provided by our Guardian Scholars students regarding their experience with the program:</p> <ul style="list-style-type: none"> • “GSP has shown me that despite my struggles and upbringing, there’s people out there who endured the same pain as I did. Those individuals were able to thrive and find their happiness in their own special way despite being a foster child or troubled youth. That alone empowers me to keep going and thrive for a better tomorrow.” • “I enjoyed everything about the event and how we were all honored for our hard work. I’m just thankful for all the support from the GSP.”
3.	<p>FUNDING</p> <ul style="list-style-type: none"> • List any funding from the college, sources of income, any grants, and any other source (include ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions) • Attach account reports of all sources of funding 	<p>The Guardian Scholars Program currently has one source of funding, the Burton Critical Needs and Opportunity Funds.</p> <p>Account: 844609 551000 999200 Balance: \$3,000</p> <p>Please see attached document. Document Name: Financial Summary Report</p>

Signatures are not Required for this Application

Signatures are not required for this application; however, the Administrator should still review and approve the application and should be copied on the email submitting the application. **The Budgeter and Administrator cannot be the same person.** Applications must be typed and submitted via email along with any attachments; applications must be submitted as Word documents or searchable text PDFs (not scans).

Signatures that are Required for Utilizing Funds

All future financial documents, forms, requests, requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASG funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter and Administrator Information

Budgeter’s Name:	<u>Flora Payne</u>
Phone Number:	<u>(408) 864-5323</u>
Email:	<u>payneflora@fhda.edu</u>
Relationship to Project:	<u>Program Coordinator</u>
Position on Campus:	<u>Guardian Scholars Program Coordinator / Counselor</u>
Administrator’s Name:	<u>Michele LeBleu-Burns</u>
Phone Number:	<u>(408) 864-8218</u>
Email:	<u>lebleuburnsmichele@fhda.edu</u>
Relationship to Project:	<u>Dean</u>
Position on Campus:	<u>Dean of Student Development</u>